

### **Items included in Pallet23 Rental WEEKENDS/SOCIAL EVENTS**

(Weekday Corporate Meetings/Off sites, please email for Office Supply & Meeting Materials pdf)

- ~ The main space (including access to kitchen/refrigerator/sink/oven), 2 restrooms (stocked), utility room/sink/mop sink, Green room, Wi Fi
- ~ One Cuisinart K cup/hot water coffee system & Cuisinart 10 cup coffee pot w/ cone filters (upon request\*)
- \* Coffee/Cream not provided but Pallet23 has sweeteners & sugar
- ~ Under kitchen sink: 1 roll of paper towels, dish soap, hand soap, glass & all purpose surface cleaner, stainless steel cleaner & 1 blue microfiber towel (use DRY)
- ~ Three 8' folding tables (\*linens are not provided for any tables ~ see A La Carte Rental list)
- ~ Three 6' folding tables
- ~ Three 4' folding table
- ~ Ten 6' laminated meeting tables
- ~ One 8' stainless steel table
- ~ 4 cocktail tables (black) & 7 bar stools (upon request)
- ~ 35 gray padded chairs
- ~ 2 interior garbage cans & 6 liners
- ~ 2 smaller interior recycling bins & one larger one
- ~ 2 ladders ~ one 6', one 8' (use at your own risk)
- ~ Rolling wardrobe racks (2) ~ hangars provided
- ~ Metal rolling cart for load in
- ~ Mop, mop bucket, wide push broom, regular broom w/ dust pan, vacuum cleaner  
6 garbage bags, extra toilet paper, extra bathroom hand paper towels, 8 rags & 2 blue micro fiber towels - in utility room